



**Downtown Oxnard Improvement Association  
Meeting of the Interim Board of Directors  
Thursday, May 13<sup>th</sup>, 2021 – 2:00 p.m.  
Meeting via zoom video**

**Present:** Alfredo Placencia, Lorenzo Castillo, Kim Recharte, Angelique Estrada, Ozzie Lopez, Luis Hernandez, Tiffany Lopez, Steve Huber, Magda Weydt, Gary Blum, Michelle Kenney, Vyto Adomaitis, Matt Mansi, Ricardo Torres

**Absent:** Clayton Coates (excused absence), Rob Devericks, Ricardo Torres

**Guests:** Ashley Golden (Asst. City Manager), Rosie Ornelas, Emilio Ramirez (Housing and Community Development Director), Abel Magana

**Staff:** Marco Li Mandri, /New City America (Consultant to the City Manager)

**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	Steve Huber, President, called the meeting to order at 2:10. A quorum was met.	No action taken
2. City report	Vyto gave an update on the potential for new development in Downtown. He met with Abel and had a good update meeting with him. The Navigation Center was approved for Downtown with a unanimous vote of the City Council. It will have 56 beds for services and living. Vyto thanked Emilio for his work on that project. Abel thanked Luis for the new MEDA housing project which is a Transit Oriented Development.	
3. Minutes of the March 11 <sup>th</sup> Board meeting	The minutes of the first meeting of the Interim Board of Directors of the DOIA were reviewed. Steve if anyone had any corrections.	Ozzie moved and Kim seconded approval of the minutes. The



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		minutes were approved unanimously.
<p><b>4. Overview of tasks:</b></p> <p><b>a. Bylaws to the IRS</b></p> <p><b>b. Contract status with the City.</b></p> <p><b>c. Transfer of funds from the ODMD</b></p> <p><b>d. Brown Act relevance</b></p> <p><b>e. Committee structure</b></p> <p><b>f. Appointment of Committee Chairs</b></p> <p><b>g. Executive Committee and bank</b></p>	<p><i>a. Bylaws to the IRS</i> Marco reported that the bylaws have now been signed by Vyto the Secretary and that as soon as we complete the filing docs, the DOIA bylaws will be submitted to the IRS</p> <p><i>b. Contract status with the City.</i> Marco reported that the proposed agreement between the DOIA and the City will be submitted within the week. This will allow the PBID funds to be transferred from the ODMD and the City to the DOIA. Discussion followed. Ashley and Rosie stated that they believed that the City Council would review the CM Task Force report and the creation of the DOIA as the new "owners association" sometime in late April or early May.</p> <p><i>c. Transfer of funds from the ODMD</i> See above, once the City Council has approved the new management corporation and advised staff to enter into the new agreement</p> <p><i>d. Brown Act relevance</i> Marco stated that though the DOIA is not currently under contract with the City, it will adhere to the open meetings and open records act of the Brown Act</p> <p><i>e. Committee structure</i> Marco distributed a proposed Committee structure that matches the categories of services with the management district plan (PBID). He went over the tasks for each Committee. Discussion followed</p> <p><i>f. Appointment of Committee Chairs:</i> After discussion, the Board moved forward with the appointment of new Chairs for the various Committees.</p> <p><i>g. Executive Committee and bank</i> Marco and Steve stated that once the Executive Committee meets, they will make a recommendation on the best bank to use.</p>	<p><b>a. No action taken</b></p> <p><b>b. No action taken</b></p> <p><b>c. No action taken</b></p> <p><b>d. No action taken</b></p> <p><b>e. Ozzie moved and Vyto seconded adopting the Committee structure as presented. The motion was approved unanimously.</b></p> <p><b>f. Ozzie volunteered to serve as Chair of the Civil Sidewalks Comm.</b></p> <p><b>Angelique volunteered to Chair the District Identity Committee. (Tiffany and Gary will serve on this Committee)</b></p>

		<p>Steve, as President, will serve as the Chair of the Executive Committee (all officers will be on this committee)</p> <p>Matt volunteered to serve as the Chair of the Land Use Committee (including Alfredo, Vyto, Steve and Lorenzo)</p> <p>Matt moved and Kim seconded approving all of the Chairs of the various Committees. The motion was approved unanimously.</p>
<p><b>5. Next Interim Board Meeting</b></p>	<p>The next meeting of the Interim Board of Directors will be held via zoom on Thursday July 8<sup>th</sup>, at 2:00 p.m. A zoom link will be sent out . The meeting was adjourned at 2:50 p.m.</p>	

Minutes taken by Marco Li Mandri, Consultant to the City Manager