



Board Meeting Minutes: Wednesday May 22, 2019

Heritage Square Hall, 731 South A St. Oxnard, CA 93030

1. Call to Order

- a. Chairman Vince Behrens called the meeting to order at 5:36 p.m.
- b. Directors present: Mark Spellman, Janie Lai, Fernando Garcia, Cathi Comras, and Angelique Estrada. Quorum met.
- c. City: Jeffrey Lambert, Community Development Director; Alex Nguyen, City Manager; Marco Li Mandari (New City America); OPD Sr. Officer Sandra Plymire; Efrain Marquez, PSC. Staff: Abel Magana and Amber Garcia.

2. Public Comments

- a. Nguyen: Introduced Emilio Ramirez, City's new housing director.

3. Approval of Minutes of Regular Meeting April 24, 2019:

- a. Motion to approve made by Spellman; Seconded by Comras. Motion Passed.

4. Financial Report for the period ending April 30, 2019:

- a. Motion to receive & file financial report made by Spellman; Seconded by Estrada. Motion Passed.

5. Carnegie Art Museum Letter of Support:

- a. Motion made to approve letter with minor edit, as noted, made by Comras; Seconded by Estrada. Motion passed.

6. Reports:

- a. City Updates: Lambert congratulated for passing the first step for the PBID renewal to move onto the second step of collecting ballots until July 16th. The new Downtown Code going to Planning Commission on June 6. Council approved changing the truck route off Oxnard Blvd. It will take a couple of months to implement due to notifying and signage. Improving the permit process to streamline for all applicants. Submitting plan checks will now have a 5-week turnaround time for those submitting for the first time and for those coming back for the second round will take about 2 weeks.
- b. District Safety: Marquez- Graffiti activity is up, especially in parking structure. 118 subjects were removed from vacant buildings and private properties. Plaza Park is a big issue with subjects drinking. It is a long process in using any law to remove subjects off public property, several warnings need to be issued, and a shelter must open with available beds.
- c. Marketing Committee: Farmers Market's Easter Contest did very well bringing over 150 people but unfortunately the youth activities were affected by the homeless presence at the park. Summer Concert dates set for June 21st-August 30th but excludes the Salsa Festival weekend. June utility bill insert will promote car show, farmers market on one side and the other side will be dedicated to the concerts.
- d. Executive Director: Magana- In-house clean team downsized from three to two due to one member not performing to standards. Will be looking for a replacement. The golf cart purchase is now finalized and will be utilized in watering planters. Collaborated with Environment Resources to secure almost all trash enclosures. The homeless issue spilled over to the social media realm. Had to explain the issues to manage public opinion. Interacting with other downtowns and gathering information on ways they are limiting the impact that homeless have over public spaces. Will

forward findings to the City Attorney. PBID renewal received unanimous Council support. Ballots going out next week.

7. Board Comments:

- a. F. Garcia- Interested in being on executive board. Spellman-Glad to have more city officials at Board meetings. Taking the Clean Team in-house will help us move forward in bettering downtown. Estrada- Would like to work on ideas to keep the Carnegie open. Collaboration with the community college and Channel Islands University is a great opportunity for students to get involved and possibly they have funds to help keep it open. Lai- Suggests that the Carnegie be rented out to collect money instead of closing it down. Comras- Looking forward to working together with Jeff and Marco.

8. Adjournment: 7:07 PM

Minutes compiled by Amber Garcia